Resolutions to Establish the Policies and Procedures of the

Litchfield Community Schools

Pertaining to its Cyber-Charter School Application and Authorizing Process

Whereas, it is the interest of the Litchfield Community Schools' Board of Education to expand the public school educational opportunities of Michigan residents.

Whereas, Michigan Public Act 128 of 2012 (P.A. 128 of 2012) permits Litchfield Community Schools to authorize the establishment of one cyber-charter school capable of providing online education and instruction to K-12 students throughout the state of Michigan.

Whereas, the Litchfield Community Schools Board of Education desires to become a Michigan cyber-charter school authorizer as permitted by P.A. 128 of 2012, in an effort to expand the public school educational opportunities throughout the state of Michigan.

Whereas, the Litchfield Community Schools' Board of Education desires to establish a cyber­charter school application evaluation process that emphasizes the applicant's experience in delivering a quality online educational program that improves pupil academic achievement.

Whereas, to guide and facilitate the cyber-charter school application process, Litchfield Community Schools shall refer to and incorporate the standards for online learning as established by the National Association of Charter School Authorizers ("NACSA") and other recognized national standards for quality online learning such as the International Association for K-12 Online Learning (iNACOL).

Now, therefore, be it Resolved, that Litchfield Community Schools does hereby approve and adopt the following application and evaluation policy and/or process for the consideration of any cyber-charter school applications which it may receive subsequent to the effective date of this resolution:

1. All cyber-charter school applicants shall submit to Litchfield Community Schools such information which is requested in the Phase 1 cyber-charter school application as shown in Exhibit A attached hereto and made a part of this resolution and policy.
2. In evaluating Phase 1 cyber-charter school applications, Litchfield Community Schools shall determine whether the applicant can demonstrate experience in delivering a quality online education program that will improve public academic achievement, in accordance with standards established by NACSA or other similarly recognized national standards such as iNACOL .

Resolved, that any cyber-charter school applicant which satisfies the evaluation criteria as described herein may be invited by Litchfield Community Schools to participate in a Phase II application process which may include any or all of the following:

* 1. Request for completion by the applicant of a more detailed questionnaire as a follow­ up to the Phase I application.
1. Interview process pursuant to which Litchfield Community Schools may request to personally interview any or all of the applicant's management team, including but not limited to the directors of curriculum, finance, and operations.
2. Review of the proposed Litchfield Community Schools cyber-charter schools contract, in a form as approved by Litchfield Community Schools, and a delegation between the authorizer and the applicant of the responsibilities necessary to complete and formalize the charter school contract, including the schedules and exhibits required to complete the contract.

Resolved that, subsequent to formalizing a contract with an applicant to authorize a charter school, Litchfield Community Schools shall endeavor to implement best practices with respect to its oversight responsibility as a charter school authorizer, consistent with such practices advocated by the Michigan Council of Charter School Authorizers (“MCCSA”).

Resolved that, Litchfield Community Schools does hereby establish the Litchfield Community Schools Charter Schools Office (“CSO”), the Director of which shall be the Superintendent of Litchfield Community Schools, or his/her designee. The duties and responsibilities of the Litchfield Community Schools CSO Director shall include, but not be limited to: facilitating approval and issuance of a cyber-charter school contract consistent with the policies and standards set forth herein, provide oversight of the legal and contractual responsibilities of any cyber-charter school authorized by Litchfield Community Schools consistent with the practices advocated by the MCCSA, assist Litchfield Community Schools in its capacity as the fiscal agent for any cyber-charter school which it authorizes, administer the process by which directors are appointed to the board of any cyber-charter school authorized by Litchfield Community Schools.

Exhibit A - Phase 1 Application